



TM

WEDDING VENDOR LIST

CEREMONY VENUE

LOCATION:

CONTACT NAME:

ADDRESS:

PHONE:

EMAIL:

CONTRACT SIGNED:

ARRIVAL TIME:

START TIME:

END TIME:

RECEPTION VENUE

LOCATION:

CONTACT NAME:

ADDRESS:

PHONE:

EMAIL:

CONTRACT SIGNED:

ARRIVAL TIME:

RECEPTION START TIME:

END TIME:

CATERER

LOCATION:

CONTACT NAME:

ADDRESS:

PHONE:



TM

EMAIL:

CONTRACT SIGNED:

ARRIVAL TIME:

END TIME:

GRATUITY?

FLORIST

LOCATION:

CONTACT NAME:

ADDRESS:

PHONE:

EMAIL:

CONTRACT SIGNED:

ARRIVAL TIME:

FLORAL CHECKLIST COMPLETED?

PHOTOGRAPHER

LOCATION:

CONTACT NAME:

ADDRESS:

PHONE:

EMAIL:

CONTRACT SIGNED:

ARRIVAL TIME:

END TIME:

TOTAL HOURS:

MEAL REQUIRED?



TM

DJ/BAND

LOCATION:

CONTACT NAME:

ADDRESS:

PHONE:

EMAIL:

CONTRACT SIGNED:

ARRIVAL TIME:

END TIME:

TOTAL TIME:

MEAL REQUIRED?

CEREMONY MUSIC?

COCKTAIL HOUR?

RECEPTION MUSIC?

TIMELINE PROVIDED?

MAKEUP ARTIST

LOCATION:

CONTACT NAME:

ADDRESS:

PHONE:

EMAIL:

CONTRACT SIGNED:

ARRIVAL TIME:

START TIME:

END TIME:

RENTALS

LOCATION:

CONTACT NAME:

ADDRESS:



TM

PHONE:

EMAIL:

CONTRACT SIGNED:

DELIVERY TIME:

PICK UP TIME: (NEXT DAY)

RENTAL LIST?

VIDEOGRAPHER

LOCATION:

CONTACT NAME:

ADDRESS:

PHONE:

EMAIL:

CONTRACT SIGNED:

ARRIVAL TIME:

END TIME:

TOTAL HOURS:

MEAL REQUIRED?

MINISTER/OFFICIANT

LOCATION:

CONTACT NAME:

ADDRESS:

PHONE:

EMAIL:

CONTRACT SIGNED:

ARRIVAL TIME:

END TIME:

GRATUITY?:

MEAL REQUIRED?



TM

BAKERY/DESSERTS

LOCATION:

CONTACT NAME:

ADDRESS:

PHONE:

EMAIL:

CONTRACT SIGNED:

ARRIVAL TIME:

WEDDING PLANNER

LOCATION:

CONTACT NAME:

ADDRESS:

PHONE:

EMAIL:

CONTRACT SIGNED:

ARRIVAL TIME:

END TIME:

TOTAL HOURS:



TM

WEDDING DESIGNER

LOCATION:

CONTACT NAME:

ADDRESS:

PHONE:

EMAIL:

CONTRACT SIGNED:

ARRIVAL TIME:

BAR

LOCATION:

CONTACT NAME:

ADDRESS:

PHONE:

EMAIL:

CONTRACT SIGNED:

ARRIVAL TIME:

END TIME:

GRATUITY?

LICENSED & INSURED?
